



Sprouts Nature School – Payment and Cancellation Policy

This Payment and Cancellation Policy outlines the expectations and procedures for tuition, billing, refunds, cancellations, and financial assistance for all Sprouts Nature School programs. Our goal is to maintain clear communication, support families, and ensure smooth administrative operations.

1. Tuition & Billing

Tuition is \$12 per child per hour.

If you need financial assistance, please contact ilsa@sproutsnareschool.com before registering.

Payment is due on or by the first day of the program.

Families may choose one of the following payment options:

- Pay 100% at registration
- Pay 50% at registration and 50% by the first day
- Request a payment plan by contacting Sprouts Nature School

2. Payment Due Dates

Payment is due before the child's first day in a session, unless an alternate plan is arranged.

3. Refund & Cancellation Policy

Single-Day Programs (No-School Days, Workshops)

- Cancellations made 7+ days before the program date receive a full refund or credit.
- Cancellations made 3–6 days before the program receive a 50% refund and 50% Sprouts Credit.
- Cancellations made within 48 hours of the program are non-refundable, except in cases of emergency.

Multi-Week Programs (After-School, Homeschool, Summer Camps)

- Withdrawals made 1 month or more before the session begins receive a full refund.
- Withdrawals made within 1 month–2 weeks before the session begin receive a 50% refund + 50% Sprouts Credit.
- Withdrawals made less than 2 weeks, but before the session begins, receive 80% Sprouts Credit.
- Withdrawals after the program begins are non-refundable.
- No refunds are given for missed days due to illness, travel, or schedule conflicts.
- Make-up dates for absences are offered if requested and arranged with Sprouts Nature School ahead of time.
- Weather-related location changes do not qualify for refunds.

5. Transportation Fees

Transportation is optional and available on a limited basis.

The standard cost is \$15 per ride, or \$10 per ride for families with financial need. Seats are limited based on car seats and boosters available. Transportation fees are added directly to the invoice.

6. Financial Assistance

Sprouts Nature School offers reduced-rate options for families who need support. No formal documentation is required—families may simply request the reduced rate. Financial assistance discounts apply to tuition but not to transportation.

7. Late Payments

Payments more than 7 days overdue may incur a \$10 late fee. Continued late payments may result in loss of reserved spots in programs. Flexible arrangements may be made upon request—communication is encouraged.

8. Returned Payments

Payments returned due to error or insufficient funds must be resolved within 48 hours.

9. Credits

Credits may be issued in place of refunds at Sprouts' discretion. Credits are valid for 365 days from the issue date and can be applied to any future programs.

10. Communication

Questions regarding invoices or payment arrangements are always welcome.

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Thank you for supporting outdoor education and community-based learning!